

**Savoca Hibbitt Hall
at the Tri-Cities Opera Center**

ADDRESS: 315 Clinton Street, Binghamton, NY 13905

PHONE: 607-729-3444

FACILITIES MANAGER: Jay McMahon

CONTACT: operations@tricityopera.org

SEATING CAPACITY: Up to 230 (theatrical seating)

RENTAL FEES:

- Day Rental Nonprofit (up to 10 hours): \$80 an hour (4-hour minimum, \$100 for each subsequent hour)
- Day Rental Individual/Corporate (up to 8 hours): \$100 an hour base, (4-hour minimum, \$125 for each subsequent hour)
- Weekly Rental (7 days): Nonprofit only \$2,500
- Chaperone: \$20/hour. Required for events and setup outside regular business hours (M-F, 9-5)
- Custodian: \$20/hour. 2 hours required for day rental, 5 hours required for week
 - additional hours may be required based on the nature of your event.
- Additional fees may be assessed for rentals that go past midnight.
- All rentals require a refundable security deposit following the below schedule:
 - \$200 for events that do not include food or beverage
 - \$300 for events that include food and no alcohol
 - \$400 for events that include food and alcohol

- Depending on the nature of the event, additional chaperones and security personnel may be necessary at the expense of the renter. These items should be discussed in the contracting process.

*** Any damages and/or additional cleaning required following the event will be taken out of the security deposit.

ADDITIONAL INFO:

- Free WIFI included
- 2 free parking lots (1 on either side of building). If additional parking is needed we can recommend places close by
- Parking lights (4): \$50 per night
- Ticketing services not included

- Liquor license not included in rental. Alcoholic beverages can be served at an event. In order to sell alcoholic beverages, Renter needs to apply for a permit from the New York State Liquor Authority. (require event insurance for alcohol served but not sold)
- Renter may sell own merchandise at no extra charge
- Washer and dryer available at additional fee based on usage (must provide own detergent)
- Building has heating and air conditioning
- All Renters are required to provide a certificate of liability insurance (and if needed, liquor liability) covering the rental dates and naming TCO as Additionally Insured.

BUILDING CAPACITY

- Savoca Hibbitt Hall – 400 (standing), 230 (seated) when in theatrical configuration, 128 at tables
- Lobby – 100
- Red Room - 38

CONFIGURATION

- Varied
- Upon request we can provide:
 - 12 – 5’ round tables
 - 6 – 8’ banquet tables
 - 80 – green fabric chairs
 - 200- new padded “church” chairs (cannot be used with food present)
 - Chairs, tables and set up are included in rental fee, accurate diagram must be provided
- Baldwin Grand Piano is available and included in rental fee. Piano can be moved around the space as needed but must remain in the space. If using piano, renting Company must pay for tuning with TCO approved piano tuner. If the piano needs to be moved on or off the stage or out of the room, additional moving fees will be assessed.

SAVOCA HIBBITT HALL

- From back wall to lip of stage: 63’
- Width: 50’
- Handicap accessible from 2 entrances
- 3 Large windows on one wall, 2 along the other. All have coverings that can be put in for full blackout..
- Hall is temperature controlled with a new HVAC system
- Sound-absorbing curtains along side walls can be adjusted for acoustic balance.



Picture of house set up for *Telephone/Trouble in Tahiti*, February 2016



Picture of house set up for large meeting



Empty space, yellow lines show traditional house seat set up



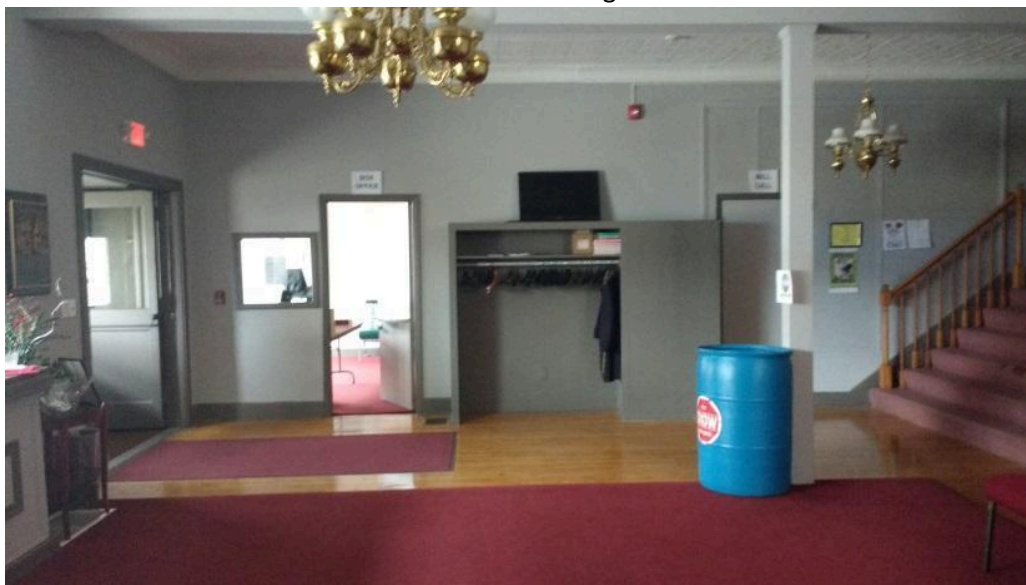
View from stage to back of house, booth above door, dressing room entrance on right.

LOBBY

- Size: About 28' wide and 27' deep
- 2 bathrooms available
- Kitchenette available with large refrigerator, sink, and stove
- Bar unit available for concession (with storage)



Left: Bathrooms Center: Merchandise table Right: Concessions



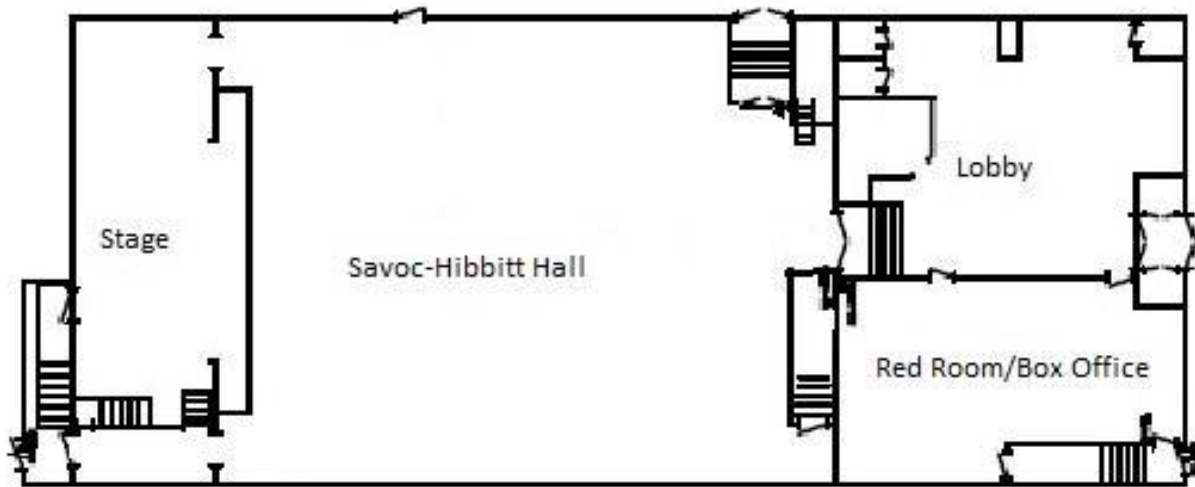
Left: entrance to building Middle: Box office Right: stairs to Hall



Stairs to hall, curtains on right lead to kitchen

RED ROOM/BOX OFFICE

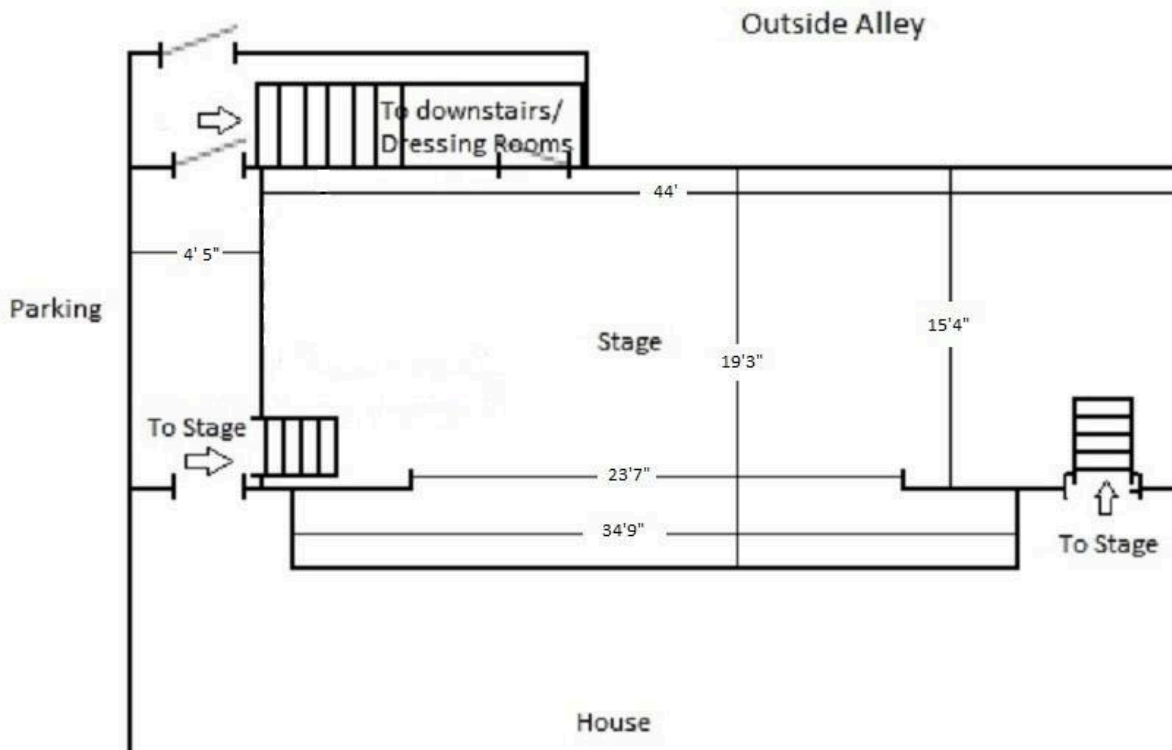
- Size: About 22' wide and 37 feet deep
- Grand piano and upright piano available
- Can be used for a meeting room or used as a Box Office for productions



PARKING

STAGE

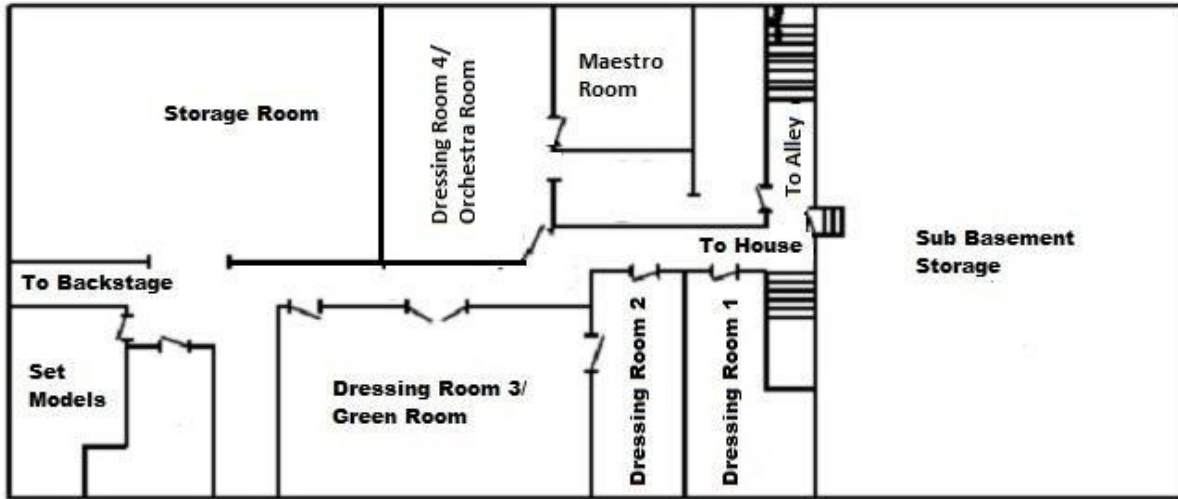
- Front of stage width: 34' 9"
- Proscenium Opening: 23' 7"
- Proscenium to back wall depth: 15' 4"
- Proscenium to front of stage: 4' with an option for another 4' extension
- Backstage width: 44'
- No fly space
- Hard masking flats available upon request
- Ceiling is slanted above stage: height 11'-12'
- Brand new decking
- Single door entrance thru the back for load in and out. Or you can enter thru the double doors in the lobby but will have to go up 5 steps.



DRESSING ROOMS

- 1 – two to three person dressing room with 2 restrooms, sink, mirrors, lights, outlets. Appx 8' by 23'
- 2 – three to four person dressing room with 3 restrooms, sink, mirrors, lights, outlets. Appx 9' by 23'
- 3 – large dressing area with table space and mirrors for 6 people; large changing area good for setting up make-up table or for chorus. Appx 32' by 19'.
- All dressing rooms are located in the basement. Not handicap accessible.

- Dressing rooms have 3 exits, 1 that leads back stage or outside, 1 that leads to the back of the house, one that leads outside to the alleyway.



Dressing Room #1 with 2 restrooms



Dressing Room #2 with 2 restrooms

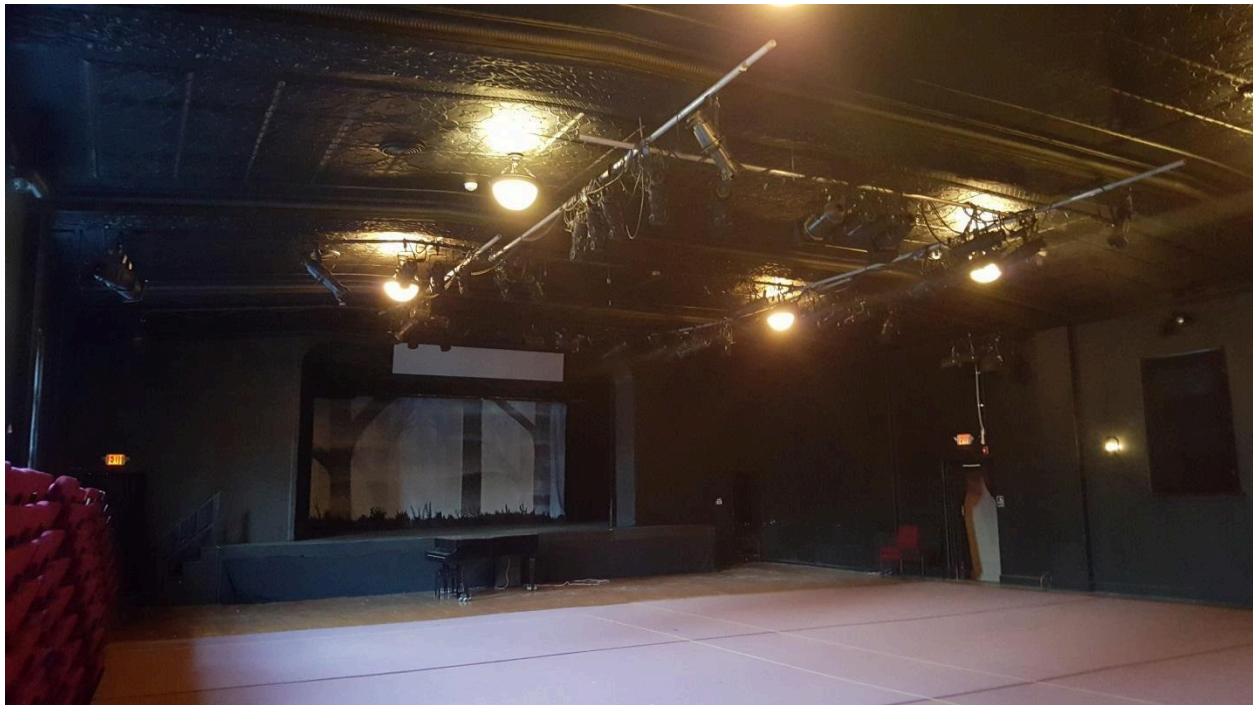
Dressing Room #4/Orchestra Room – Maestro Room to the right.

LIGHTING:

- Use of Lighting system, general wash of stage included in rental
- Rep plot provided. Please email for plot and inventory list.
- If lights are refocused, the need to be returned to house rep plot after run, or additional fee charged – (Do we have this??)
- Technician: \$20/hour



Lighting console



Light hang positions

SOUND

- Limited sound set up available
- Basic sound board set up with 2 mono speakers and 2 wireless mics available.